



**Heysham
Neighbourhood
Council**

Bringing The Community Together

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**Executive Meeting
Wednesday 1st March 2017
Tracey's Café, Heysham Village
Start: 19.30**

In The Chair: Peter Whaley

Secretary : Allison Thomas

Members Present: Mick Coffey, Sylvia Welberry, Michael Charlton, Sheila Hindson

Also present: Cllr David Brayshaw

Kyra Physick (Heysham Village Institute)

Zoe O'Sullivan (Heysham Village Institute)

Phil Keenan

1. **Apologies** – Cllr Hartley, Cllr C Brayshaw, Rob Kitchen, Keith Browne, Carol Melling (Heysham Village Institute), David Wilcock
2. **Minutes of the meeting** – 25th January 2017 at Heysham Cricket Club were accepted as a true record and were proposed by Sylvia Welberry and seconded by Mick Coffey.

3. **Matters Arising**

Amendment to minutes: Sheila Hindson was present at the meeting on the 25th January 2017

4. **Correspondence**

(a) Sylvia Welberry gave details of the new boundaries commissioning group that are involved in streamlining health authorities' processes.

5. **Finance**

Apologies from The Treasurer:

Current account £3265.51 as at 03/02/17

Facilities account £3435.97 as at 02/02/17
Reserve account: £1695.99 as at 05/12/16

Outstanding amount on the toilets water bill due to be paid is £1437.27 (increase due to the Viking Weekend usage) – a monthly direct debit has now been set up.

The public liability insurance policy has increased due to extra footfall in the village during the Viking Festival – the cost has increased from £540.63 to £984.90 – this amount includes cover for Heysham Village institute.

A payment due to HNC from Novus Energy (solar wind farm) of £1,000 is due to be banked.

Adrian Cresswell from AM Services Group has kindly offered a sponsorship for Heysham Viking Festival of £1500 – thank you to Adrian and to Phil Keenan for making the contact.

6. Councillors Feedback

Cllr David Brayshaw

An update on the work on Bay Cottages play area which is due to start mid-April and the park is due to open mid May with an official opening at the end of May.

7. Events

(a) Viking Festival 2017 - 15/16 July 2017

- Costing for staging the event this year will be £2,900 (£2,000 for the Vikings and £900 for the Viking Boat)
- Lancaster City Council Tourism Team would like to be involved in the Information Hub area.
- Discussions regarding Viking lectures and an evening talk around the campfire.
- There will be 5 catering food stalls – with no tables and chairs
- The size of the fairground is still to be decided.
- Christine Stebbing has kindly agreed to co-ordinate the bookings of the stalls again this year. There will be an increase in stall charges.

- Car parking was discussed with the possible addition of Half Moon Bay carpark this year – David Brayshaw to meet with Volker Brooks about helping to clear the site. Signage and marshals to be located near the Half Moon Bay parking area advising of the most appropriate/safest route to the village centre.
- As the plans are to have the Viking battles on the football pitch area this year, it is hoped more income will be taken in the collection buckets, as visitors will have to pass the volunteers with buckets at the entrance.
- St Peters School and Trumacar School will be invited to get involved again this year.
- Heysham PCT Healthcare to be approached to check if they are happy with the carpark being used over the weekend.
- Social Media – Phil Keenan will be co-ordinating social media adverts from Easter onwards to promote the weekend via Facebook and Twitter, as well as helping to source suppliers for leaflets/posters for the event. Allison/Peter will support the accounts in the meantime and will continue to monitor throughout.

(b) Car Show 2017 – 6th August

Plans going well – there will be a leaflet to advertise the event

8. Parish Council Status

The working group which consists of Sylvia Welberry, Cllr Colin Hartley and Keith Browne have now met and discussed proposals with Lancaster City Council, and are awaiting further instructions from Lisa Vines (LCC)

Lancaster City Council advised that there will be a review of Parish Councils 2017/8, in May 2019 it will be possible for Heysham to vote on the decision of whether to become a Parish Council.

Information regarding the size/boundaries of the parish will be required, the precept would be set for the first year and after that elected members would organise – it is estimated that 9,500 properties will be included.

The working group will further look at a draft budget and what services to be included in the budget and will report back to the committee.

Discussions took place regarding the merits and duties of employing an ASBO officer compared to the role of a PCSO.

Cllr Brayshaw advised that Morecambe Town Council have 7-8 sub committees set up to deal with issues.

9. Heysham On-Line

It was acknowledged that not everybody uses social media and it was also felt that social media was not an appropriate channel for distributing the meetings, minutes and financial details relating to HNC, and the website still has its role.

10. Heysham Village Institute

Kyra Physick, Zoe Kelly and Carol Melling (not present) who are involved with organisations that use the Institute expressed an interest in setting up a committee to manage the Institute.

Sheila Hindson advised that she did not have a problem with this in principle but that she would continue to manage the financial side whilst more definite plans about the proposal were being looked into.

The Chairman advised that 3 new trustees are needed as soon as possible.

11. Heysham Village Toilets

The toilets are closed until Easter.

There being no other business the meeting closed at 9.00pm

Signed: _____ **Date:** _____

